



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/4496140
Dated/दिनांक : 17-01-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	27-01-2024 17:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	27-01-2024 17:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	60 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Statistics And Programme Implementation
Department Name/विभाग का नाम	Department Of Statistics And Programme Implementation
Organisation Name/संगठन का नाम	Indian Statistical Institute
Office Name/कार्यालय का नाम	Indian Statistical Institute Kolkata
Item Category/मद केटेगरी	Pest and Animal Control Service - Maintenance Contract; 1 month; Dis-infestation , Pest and Animal Control Service - Maintenance Contract; 1 month; General Pests/Insects Control , Pest and Animal Control Service - Maintenance Contract; 1 month; Rodent Control , Pest and Animal Control Service - Maintenance Contract; 1 month; Termite Control (Spot Treatment/Drilling treatment) , Cleaning, Sanitation and Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, dusting); Indoor
Contract Period/अनुबंध अवधि	2 Year(s) 1 Day(s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	5 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण	
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	800000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Geographic Presence In States:Kolkata

Scope of work and recommended frequency of treatments:[1705483632.pdf](https://www.indianstatisticalinstitute.org/1705483632.pdf)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
22-01-2024 15:00:00	Library Conference Room Indian Statistical Institute, 203, Barrackpore Trunk Road, Kolkata - 700108

Pest And Animal Control Service - Maintenance Contract; 1 Month; Dis-infestation (1914)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Service Required	Maintenance Contract
Service Cycle	1 month
Type of treatment	Dis-infestation
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	No
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
zipcode	700108

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Area in Sq meter	Additional Requirement/अतिरिक्त आवश्यकता
1	Suman Rudra	700108, Indian Statistical Institute Kolkata 203 B T Road, Kolkata - 700108	1914	N/A

Pest And Animal Control Service - Maintenance Contract; 1 Month; General Pests/Insects Control (1914)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Type of Service Required	Maintenance Contract
Service Cycle	1 month
Type of treatment	General Pests/Insects Control
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	No
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
zipcode	700108

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Area in Sq meter	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Area in Sq meter	Additional Requirement/अतिरिक्त आवश्यकता
1	Suman Rudra	700108,Indian Statistical Institute Kolkata 203 B T Road, Kolkata - 700108	1914	N/A

Pest And Animal Control Service - Maintenance Contract; 1 Month; Rodent Control (1914)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Service Required	Maintenance Contract
Service Cycle	1 month
Type of treatment	Rodent Control
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	No
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
zipcode	700108

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Area in Sq meter	Additional Requirement/अतिरिक्त आवश्यकता
1	Suman Rudra	700108,Indian Statistical Institute Kolkata 203 B T Road, Kolkata - 700108	1914	N/A

Pest And Animal Control Service - Maintenance Contract; 1 Month; Termite Control (Spot Treatment/Drilling Treatment) (1914)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Service Required	Maintenance Contract
Service Cycle	1 month
Type of treatment	Termite Control (Spot Treatment/Drilling treatment)
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	No
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
zipcode	700108

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Area in Sq meter	Additional Requirement/अतिरिक्त आवश्यकता
1	Suman Rudra	700108, Indian Statistical Institute Kolkata 203 B T Road, Kolkata - 700108	1914	N/A

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, Dusting); Indoor (1914)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Space	Office/Commercial/Institutions/Residential
Nature of Service	General Cleaning (Sweeping, Mopping, dusting)
Type of Area	Indoor
Area Inclusions	Common area/Lobby/Reception/Waiting Area

Specification	Values
Floor Type	Normal Stone/Ceramic tile/Cemented Floor
Type of Cycle	Daily
Addon(s)/एडऑन	
Consumables to be provided by Service Provider	Yes
High End Machinery & Equipment to be provided by Service Provider	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Area in Sq. Metre	Additional Requirement/अतिरिक्त आवश्यकता
1	Suman Rudra	700108, Indian Statistical Institute Kolkata 203 B T Road, Kolkata - 700108	1914	<ul style="list-style-type: none"> • Frequency in each cycle : 1 • Number of working days in a month : 22 • Number of cycles during Contract Period : 528

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

3. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.

3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Sl. No.	Item Description	Quantity
01	General Pest Control, silverfish, control, Termite Control, rodent control, cleaning and dusting of books of ISI Library(Area to be covered 20600 sqft approx)	1
02	General Pest Control, silverfish, control, Termite Control, rodent control, cleaning and dusting of books, files, archival records & artifacts of ISI Museum (now located at Library & Amrapali)	1

1. Criteria for participating in bid

In case the bidder is not a registered supplier/vendor of ISI, copies of the following documents must be attached with the **Technical bid:**

- i. GST Registration Certificate and PAN card. Photocopies of the supporting documents should be provided.
- ii. Trade License
- iii. Current Bank Solvency Certificate not less than estimated tender value issued within one year from the date of tender.
- iv. The bidders should have adequate experience in providing AMC services in Government (Central/State/PSU) offices
- v. The bidder should have experience in working at Museum , Archive & Library
- vi. The bidder should have experience in handling very old documents
- vii. The bidder should have Commercial Pest Control License (CPC), PCS License/MBR License, NSPM 11 and 12, NSPM 22
- viii. The bidder should have ISO 9001:2015, ISO 14001:2015 & ISO 45001: 2018 certificate
- ix. The Bidder should have sufficient trained technical manpower and atleast three (3) persons should be deployed at the site i

including a supervisor . Please attach their CV.

x. List of Chemicals with their Manufacture name to be given. ISI Library will provide the space for these personnel and to store the chemicals.

xi. The bidders are requested to send their quotation based on the area and its proportions in the mixture. The insecticide/pesticide treatment is to be given once every fortnight night in the Library and bi-monthly in PCMMMA including all the stack areas.

xii. An Undertaking about the unconditional acceptance by the bidder of Terms and Conditions as stipulated in the attached document is to be submitted along with the technical bid, in the specified format.

xiii. Bidders shall also give an extra insecticide/rodent control treatment in addition to the monthly treatment, whenever any complaint from the library and no addl. charges will be paid for the same.

xiv. The complete works specification is given below:

Type of Work/Service	Area(Approx)	Frequency	Chemical to be used
General Pest Control	20600Sqft	Monthly	Malathion/ Propoxure/ Cyphenothrin
Silver Fish Control	20600 Sqft	Monthly	Pyrethrum
Termite Control	20600 Sqft	Monthly	Imidacloprid/PPP
Rodent Control	20600 Sqft	Monthly	Roban cake, Bromadiolone, Trouble Gum
Cleaning & Dusting of Books	20600 Sqft	Daily	---

2. **MSME Criteria:** An organization having MSME registration by the Government of India will get benefits as per MSME relaxation rules.

General Terms and Conditions as well as formats for submission of bids are mentioned in the attached document.

3. Duration of the service contract may be extended up to 6 (six) months beyond the initial contract duration (subject to satisfactory performance and mutual consent).

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---