



INDIAN STATISTICAL INSTITUTE
203, BARRACKPORE TRUNK ROAD
KOLKATA - 700 108

NOTICE INVITING e-TENDER
E TENDER ID:2023_ISICA_739127_1

NIT No.: ISIKOL/CVPR/NIT-01A/22-23

Date:06/02/2023

1. e-Tenders are invited through Two Bid System (Technical Bid & Price Bid) from **Original Equipment Manufacturer (OEM)** or its **Authorized Dealer** having **Service Centre in Kolkata** for the following work(s) at Indian Statistical Institute:

Sl. No.	Name of the Work	Estimated Cost (₹) excluding GST	Earnest Money (₹)	Cost of Tender Document (₹)	Time of Completion
1	Supply, installation, testing and commissioning of new air-cooled package AC units (2 nos. x11 TR) to be retrofitted with existing duct-system including dismantling of the old existing package AC units and buy-back provision in the CVPR Unit, 8th floor of S N Bose Bhavan, ISI, Kolkata - 700108.	8,00,000.00	16,000.00	590.00 (500.00 + GST@18%)	30 (Thirty) Days

SCHEDULE OF e-TENDERING

A)	Date & Time of Publishing of Tender	08/02/2023 at 10.00 A.M.
B)	Downloading of Tender Documents form Web site of www.eprocure.gov.in	From 08/02/2023 at 10.00 A.M. to 23/02/2023 up to 3.00 P.M.
C)	Date & time of online submission of technical and financial bid	From 08/02/2023 at 10.00 A.M. to 23/02/2023 up to 3.00 P.M.
D)	Date & time of Pre-Bid meeting at the meeting room of Engineering Unit, 1st Floor, P.N. Haksar Bhavan, ISI, Kolkata.	14/02/2023 up to 3.00 P.M.
E)	Last date of submission of Original copy of Cost of Tender, EMD/Self-attested copies of MSME's Certificate, OEM Authorisation Certificate and Form of Tender at Electrical Maintenance Unit, ISI, Kolkata.	24/02/2023 up to 3.00 P.M.
F)	Date & Time of opening of technical bid	24/02/2023 at 3.30 P.M. or thereafter.
G)	Date & Time of opening of price bid	Price Bid of the technically qualified bidders only will be opened on a later date to be notified in the website.

2. The intending tenderer satisfying the following technical/commercial criteria may participate in the tender.

i) Work Experience: The tenderer should have experience of executing at least **3 (three)** similar works, each value not less than of **₹ 3.20 Lakhs** or at least **2 (two)** similar works, each value not less than of **₹ 4.80 Lakhs** or at least **1 (one)** similar works, each value not less than of **₹ 6.40 Lakhs** during the last 7 (seven) years ending on the last day of the month previous to the one in which the tenders are invited, under the CPWD, State PWD, Indian Railways, Military Engineering Services, Border Roads Organizations any other Government organization or similar Government Institute/University. **Credential has to be in the form of completion certificate with respect to the work and its work order.** Final BOQ of the work may have to be submitted, on demand.

ii) Following valid and up to date documents are to be submitted online as indicated in Para -10 below:

a) Trade Licence

b) Pan Card

c) Income Tax Return Last 3 (Three) Financial year

d) GST Registration Certificate

e) Professional Tax Registration Certificate & Challan

f) Bank Solvency Certificate Last 1 (One) Year of value being equivalent to the estimated cost of the tendered work.

g) Audited Balance Sheet for Last 3 (Three) Financial Years

h) Heat Load Calculation showing temperature and relative humidity inside rooms

i) Bar chart showing the schedule of work completion programme

j) Break up of items of work

Any other relevant document may have to be submitted on demand.

3. The intending tenderer should be OEM (Original Equipment Manufacturer) or its Authorised Dealer having Service Centre in Kolkata. The "OEM Authorisation Certificate" as per Annexure - A shall be scanned and uploaded on the e-tendering website within the period of tender submission and the original Certificate should be submitted in sealed envelope at the Electrical Maintenance Unit of Indian Statistical Institute.

4. The tender document consisting of Notice inviting e-tender, specifications, the schedule of quantities of various items to be executed and the of terms and conditions of the contract to be complied with and other necessary documents can be downloaded from website www.eprocure.gov.in free of cost.

Note: Tenderer not registered on the website mentioned above, are required to get registered beforehand.

5. Interested tenderer who wish to participate in the tender has also to make payments for the **“Cost of Tender Document” (Non-refundable)** drawn in favour of **‘Indian Statistical Institute’ payable at Kolkata** in the form of Demand Draft or Pay order or Banker`s Cheque of any Scheduled Bank and to be scanned and uploaded to the e-tendering website within the period of tender submission and the original should be deposited in the office of the Electrical Maintenance Unit of Indian Statistical Institute. However, Cost of Tender Document is exempted for Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of MSME.

6. **“Earnest Money Deposit (EMD)”** in the form of Demand Draft or Pay order or Banker`s Cheque of any Scheduled Bank drawn in favour of **‘Indian Statistical Institute’ payable at Kolkata** shall be scanned and uploaded to the e-tendering website within the period of tender submission and original should be deposited in office of the Electrical Maintenance Unit of Indian Statistical Institute. However, EMD is exempted for Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of MSME. MSME`s certificate to be scanned and uploaded to the e-tendering website within the period of tender submission and the Self attested copy should be deposited in the office of the Electrical Maintenance Unit of Indian Statistical Institute

7. **“Form of Tenderer” as per Annexure-B** duly filled in and signed by the tenderer shall be scanned and uploaded on the e-tendering website within the period of tender submission and the original Form should be deposited in sealed envelope at the Electrical Maintenance Unit of Indian Statistical Institute.

8. **Original Demand Draft or Pay order or Banker`s Cheque of any Scheduled Bank against Cost of Tender Document (Non-refundable), Earnest Money Deposit (EMD)/ Self attested copies of MSME`s Certificate, OEM Authorisation Certificate and Form of Tender** shall be placed before **Engineer (Electrical), Electrical Maintenance Unit, P.N. Haksar Bhavan, 2st Floor (West), Indian Statistical Institute, 203, B. T. Road, Kolkata -700 108** in **“Single Sealed Envelope”** superscripted as **“Cost of Tender Document, Earnest Money Deposit and Form of Tender”**, with following information **on or before 24/02/2023 up to 3.00 P.M.:**

- i) NIT Number
- ii) E-tender ID Number
- iii) Name of the Work
- iv) Date of opening of Technical Bid
- v) Name and Address of the Tenderer

9. Online tender documents submitted by intending tenderer shall be opened only of those tenderer, whose **Cost of Tender Document, Earnest Money Deposit (EMD)/ Self attested copies of MSME`s Certificate, OEM Authorisation Certificate and Form of Tender** and other information super scribed in the envelope are found in order.

10. List of Documents to be scanned (in .pdf format) and uploaded within the period of tender submission:

Part-1 (Technical Bid)

- i) All the documents mentioned in Para 2(i) and (ii) above
- ii) "Cost of tender Document" stipulated in Para-5 above
- iii) "Earnest Money Deposit (EMD)" stipulated in Para-6 above
- iv) "OEM Authorization Certificate" stipulated in Para-3 above: Annexure - A
- v) "Form of Tender" stipulated in Para-7 above: Annexure - B
- vi) "Check List" as per Annexure - C

Part-2 (Price Bid)

Price Bid online format

11. Para-10 above should be complied with by the tenderers without which tenders will be considered as incomplete and is liable for rejection.

12. The tender shall remain valid for a period of **120 (One Hundred Twenty) days** from the date of opening and if before expiry of this validity period, the tenderer amends his quoted rates or tender making them unacceptable to the institute and/or withdraws his tender, the Earnest-money deposit shall be liable to forfeiture at the option of I.S.I. authority.

13. The Earnest-money received will be refunded or released to the unsuccessful tenderers after awarding of work-order.

14. The **Performance Security as per per Annexure - D @ 3.00% (Three Percent) of the Contract value** shall be deposited by the successful tenderer in the form of Bank Guarantee/ Demand Draft or Pay Order or Banker's Cheque of any Scheduled Bank drawn in favour of '**Indian Statistical Institute**' payable at Kolkata within the **7 (seven) working days** after receiving the work order. The EMD of the successful bidder will be released on submission of the Performance Security.

15. The quoted rate by the tenderer shall be the net figure after deducting the buy-back value.

16. The time allowed for completion of the work is stated in the Para-1 above and will be reckoned from the seventh day after the date of issue of work-order.

17. The contractor (successful tenderer) shall maintain the works awarded to him for a period as stated in the Work-Order after completion of the work as certified by In-charge, Electrical Maintenance Unit. Defects arising from supply of faulty materials, bad workmanship etc. during this period shall have to be repaired/mended at contractor's own cost.

18. The Institute reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many tenders are received satisfying the laid down criterion.

19. Tenders, which do not fulfil any of the above conditions or are incomplete in any respect, are liable for rejection.

20. Any legal disputes relating to this tender is subject to jurisdiction of Calcutta High Court only.

Sd/-
Dr. Sarbani Palit
Chairperson of the Committee